



Name Lesley Peart
Date of Birth 3 August 1967
Position in Company Office Manager
Professional Qualifications BTEC ONC in Business Administration



Career Summary

June 2008 – Present Office Manager, Desco Ltd.
Sept 2000 – June 2008 Financial Administrator, Desco Ltd.
Sept 1998 – Sept 2000 Administrator, Desco Ltd.
1992 – 1998 Office Administrator, RW Gregory & Partners
1988 – 1992 Office Manager, RW Gregory & Partners
1985 – 1988 Contracts Administrator, RW Gregory & Partners
1983 – 1985 Junior Administrator, RW Gregory & Partners

One of the original members of Desco's founding team, Lesley is a highly skilled administrator with over 25 years experience in the industry. Lesley has been a key player in the development of the practice support systems, initially taking responsibility for administration, then developing in-house financial management systems for workload forecasting, project financial management, invoicing and management accounts. Following her promotion to Office Manager in 2008, Lesley has taken on additional responsibility for managing and developing the overall practice administration.